

**Chapter 495C-104 WAC  
BOARD OF TRUSTEES**

Last Update: 9/29/17

**WAC**

495C-104-010      Time and place of board meetings.  
495C-104-020      Request for items to be placed on board agenda.  
495C-104-030      Delegation to college president.

**WAC 495C-104-010 Time and place of board meetings.** The board of trustees shall generally hold one regular meeting on the second Wednesday of each month at the Rotunda, Building 3, on the main college campus and such special meetings as may be requested by the chairman of the board or by a majority of the members of the board and announced in accordance with law.

All regular and special meetings of the board of trustees shall be held at 4500 Steilacoom Boulevard Southwest, Lakewood, WA 98499-4098, unless scheduled elsewhere, and are open to the general public, except for lawful executive sessions.

No official business may be conducted by the board of trustees except during a regular or special meeting.

[Statutory Authority: RCW 28B.50.140. WSR 17-20-047, § 495C-104-010, filed 9/29/17, effective 10/30/17. Statutory Authority: RCW 28B.50.140(13). WSR 00-12-019, § 495C-104-010, filed 5/26/00, effective 6/26/00. Statutory Authority: RCW 28B.50.140, 42.30.075 and 1991 c 238. WSR 92-19-091, § 495C-104-010, filed 9/16/92, effective 10/17/92.]

**WAC 495C-104-020 Request for items to be placed on board agenda.**

Anyone, other than a board member or a representative of the president's office, wishing an item placed on the agenda of a board meeting, must have a written request in the office of the board secretary no later than twelve o'clock noon fourteen business days before the next scheduled meeting of the board. The secretary will relate the request to the chair of the board as soon as feasible. The chair will determine whether the item is to be placed on the agenda. The chair or designee will notify the individual initiating the request as to whether or not the item will be placed on the agenda.

[Statutory Authority: RCW 28B.50.140. WSR 17-20-047, § 495C-104-020, filed 9/29/17, effective 10/30/17. Statutory Authority: RCW 28B.50.140, 42.30.075 and 1991 c 238. WSR 92-19-091, § 495C-104-020, filed 9/16/92, effective 10/17/92.]

**WAC 495C-104-030 Delegation to college president.**

The board of trustees delegates to the college president its authority and responsibility to administer Clover Park Technical College District Twenty-Nine in accordance with laws, policies, and rules approved by the board of trustees. At the operational level, the president has final administrative authority over all matters affecting the college district.

[Statutory Authority: RCW 28B.50.140, 42.30.075 and 1991 c 238. WSR 92-19-091, § 495C-104-030, filed 9/16/92, effective 10/17/92.]